



OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON, D.C. 20301-4000

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PERSONNEL AND
READINESS

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS
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CHIEF, NATIONAL GUARD BUREAU
ASSISTANT COMMANDANT FOR CIVIL RIGHTS,
UNITED STATES COAST GUARD

SUBJECT: National Historically Black Colleges and Universities (HBCU) Week

The White House Initiative Office on HBCUs is coordinating a four-day national conference commemorating National HBCU Week and the 25th Anniversary of the signing of the first HBCU Presidential Executive Order.

The Department of Defense will participate in HBCU week by hosting an opening reception on Monday, September 12, 2005, from 5:30 to 7:30 P.M. The reception will be held at the Hyatt Regency Washington Hotel, 400 New Jersey Avenue, NW., Washington, DC. Dr. David S. C. Chu, Deputy Under Secretary of Defense for Personnel and Readiness plans to deliver the keynote address.

Major Marvin Jordan, Office of the Deputy Under Secretary of Defense (Equal Opportunity) is the point of contact for DoD activities in support of HBCU Week. He may be reached by telephone at (703) 571-9337 or via electronic mail at marvin.jordan@osd.mil.

Charles S. Abell

Principal Deputy